

NOTICE OF THE 24TH ANNUAL GENERAL MEETING

Shorter Notice is hereby given that the Twenty Fourth Annual General Meeting of LEASE PLAN FLEET MANAGEMENT INDIA PRIVATE LIMITED will be held on Monday, the 30th day of September, 2024, at IST 5:30 P.M. at the registered office of the Company at Ground Floor, C4C/332, Janakpuri, New Delhi- 110058 to transact the following business:

As Ordinary Business:

1. To receive, consider and adopt the audited profit and loss account for the year ended 31st March 2024, the Balance Sheet as of that date, the cash flow statement as of that date, the Auditors' Report thereon and the Directors' Report including Secretarial Audit Report.

“RESOLVED THAT the Balance Sheet and Cash Flow Statement as at 31st March, 2024 and the Profit and Loss Account for the year ended on that date and the Reports of the Directors and Auditors thereon as placed before the meeting be and are hereby received, considered and adopted.”

2. To fix the Remuneration of Statutory Auditors.

“RESOLVED THAT pursuant to the provisions of Section 142 and other applicable provisions, if any, of the Companies Act, 2013, the Statutory Audit Fee for the financial year 2024-2025 be and is hereby fixed as per Company Rules/Policies.”

3. To declare final dividend on Equity Shares for the Financial Year Ended 31 March, 2024:

To approve and declare payment of final dividend on Equity Shares at the rate of 160% i.e INR 16 (Rupees Sixteen only) per equity shares of face value of INR 10 each (Rupees Ten only) for the Financial Year ended 31st March, 2024.

Lease Plan Fleet Management India Private Limited

Corporate Office: 2nd Floor, Tower A Millenium Plaza, Sector 27, Gurugram -122002

Registered Office: Ground Floor, C4C/332, Janakpuri, New Delhi – 110058

Tel: +91 (0)124 466 0100 | www.ayvens.com/en-in | reachus@ayvens.com | CIN: U61100DL1999PTC098050

“RESOLVED THAT a final dividend of INR. 16 (Rupees Sixteen only) per share aggregating to Rs. Eight Crore only on Equity Share capital of the Company for the year ended 31st March, 2024, as recommended by the Board, be and is hereby declared.”

Place: New Delhi

Date: 30th September, 2024

By the order of the Board



Prashant Puntambekar

Director

DIN: 07699941

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NOTES:

1. A member entitled to attend and vote at the meeting, is entitled to appoint a proxy to attend and vote instead of himself, and such proxy need not be a member of the company. The Proxy in order to be effective must be received by the Company not less than 48 hours before the meeting.
2. The proxy form duly completed, if any, shall be deposited at the registered office of the company not less than forty eight hours before or at the time fixed for the meeting.
3. A person can act as proxy on behalf of Members not exceeding Fifty (50) Members and holding in the aggregate not more than ten Percent of the total share capital of the Company carrying voting rights. A Member holding more than ten Percent of the total share capital of the company carrying voting rights may appoint a single person as Proxy and such person shall not act as Proxy for any other Person or Shareholder.
4. In case of Body Corporate member, please furnish certified copy of Board Resolution authorizing the person attending the meeting in person as its representative or appointing a proxy; and that such authority must be conferred in advance, and not by ratifying its act by a Board Resolution issued subsequently.
5. Shareholders are requested to notify changes in their address if any to the Company.
6. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013 and Register of Contracts or Arrangements in which the Directors are interested, maintained under Section 189 of the Companies Act, 2013 and all other documents referred to in the Notice will be open for inspection by the members between 9:00 a.m. to 11:00 a.m.

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Form No. MGT-11

PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Venue of the Meeting: Ground Floor, C4C/332, Janakpuri, New Delhi- 110058

Date & Time: _____ at IST _____ p.m.

Name of the member: _____

Registered Address: _____

E-mail Id: _____

Folio No/ Client Id: _____

DP ID: _____

I/We, being the member (s) of equity shares of Rs. 10 each of Lease Plan Fleet Management India Pvt. Ltd., hereby appoint

Name: _____

Address: _____

E-mail Id: _____

Signature: _____

or failing him/her

Name: _____

Address: _____

E-mail Id: _____

Signature: _____

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Annual General Meeting of the Company to be held on **Monday, 30 September, 2024** at IST 5.30 p.m. at Ground Floor, C4C/332, Janakpuri, New Delhi- 110058 and at any

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adjournment thereof in respect of such resolutions as are indicated below:

1. Consideration and adoption of the audited financial statement of the Company for the financial year ended 31 March, 2024 including audited Balance Sheet as at 31 March, 2024, the statement of Profit and Loss Account of the Company for the financial year ended as on that date together with the reports of the Auditors and Board of Directors thereon;
2. To fix remuneration of Statutory Auditors.
3. To declare final dividend on Equity shares for the financial year ended 31st March, 2024.

Signed this day of 2024.

Signature of shareholder

Signature of Proxy holder(s)

Affix H1/-
Revenue
Stamp
Here

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

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ATTENDANCE SLIP
24th ANNUAL GENERAL MEETING

Please fill this attendance slip and hand it over at the entrance of the venue of the meeting.

| | Name and Address: | No. of Shares held: |
|-------------------------|--------------------------|----------------------------|
| *DPId No. _____ | | |
| *Client Id No. _____ | | |
| Regd.Folio No. _____ | | |

I certify that I am a member/ proxy / authorized representative for the member of the Company.

I hereby record my presence at the **24TH Annual General Meeting of LEASE PLAN FLEET MANAGEMENT INDIA PRIVATE LIMITED** on **Monday ,30 September, 2024** at **IST 5.30 p.m.** at Ground Floor, C4C/332, Janakpuri, New Delhi- 110058

Name of the Member / proxy
(in BLOCK LETTERS)

Signature of the Member / Proxy

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