

Prep for peak

What you should know in advance



Agenda

- 1. Deployment**
- 2. Jobs completion**
- 3. Defleeting and FWT guidelines**
- 4. Support Materials**

Key elements about the deployment of your vans:

You will receive an email from us with all the details about your vehicle delivery, including the list of VINs, the date, time, and other important information.

The vehicle model & type are **pre-determined by Amazon**, so we **will not be able to offer different options**.

You are likely to receive a refurbished van. The van has been refurbished to a standard that meets the agreed Fair, Wear and Tear standards (Appendix 1) and is ready to serve your needs.

The deployment pack gives you with all the important details about your van delivery. You can view the full document here:

Jobs completion

Preventive maintenance (PM)
Mandatory periodic inspection (MPI)
Ageing Fleet Found (AFF)

Actions to take before peak that will ensure vehicle availability:

For your benefit, ensure you complete all the mechanical repairs before peak. The AFF budget for 2024 **is not rolling into 2025**. Communication about it was shared in week 33.

To ensure vehicle availability during high demand period, we strongly recommend that you complete all the PM, MPI and recalls jobs due in 2024 **before 14 October**. This will help you avoiding issues such as your vehicle being ground by Amazon in case it becomes overdue.

You will have been contacted by Ayvens informing you which vehicles require PM and MPI to be booked in.

If you have any lack of clarity on which vehicles should be completed, we are here to support! Please contact amazon.de@leaseplan.com.

Defleeting and FWT guidelines

How to best maintain the van's conditions and prepare to defleet:

Ensure you are carrying out daily walkaround checks and completing any reactive and scheduled maintenance.

Amazon provides us with the list of VINs for defleeting in advance. As soon as we receive it, we will share the details of the vans scheduled for collection with you.

As part of the handover process, make sure the vans are returned with same number of keys as when delivered, original vehicle paperwork and MOT certificates (ZB1 + TÜV).

The FWT guidelines (Appendix 01) will provide you a description of acceptable and unacceptable damages upon defleeting. They also outline the expected vehicle condition, including examples of acceptable damages that will not incur repairs or charges.

For more information about the FWT guidelines, please contact amazon.de@leaseplan.com , or access the document in full below:

! Did you know?

Support materials that can help you prepping for peak are available on .

www.leaseplan.de/amazon

Support Materials

Appendix 01:

FWT standards

Appendix 02:

Deployment pack

Thank you!



ALD
Automotive



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